



# NEIGHBORHOODS MATCHING GRANTS PROGRAM

## LETTER OF INTENT

### FALL 2007

#### Intent Form

Please print clearly or type. Please answer all questions and use the space provided.

We request to be considered for:

- ☐ Youth Neighborhood Partnership Program (increased max to \$15,000)
- ☐ Youth Project for a Neighborhood without an Association
- ☐ Seed Funds to Start and Association
- ☐ Assistance to Seek 501(c)3 Status
- ☐ Neighborhood Project

ORGANIZATION			
CONTACT PERSON <b>Note:</b> This person will be the only contact for the project and the only person able to request reimbursements. The contact person <u>must</u> be a member of the neighborhood organization.			
ADDRESS		ZIP	
EMAIL			
PHONE			
PROJECT NAME			
PROJECT LOCATION			
AMOUNT REQUESTED			
PARTNERING ORGANIZATION(S)			

By signing this letter of intent, I certify that the information contained in the letter is true and correct to the best of my knowledge. I certify that the contact person will be the only contact person for the project, the only person who is able to submit or request reimbursements, and is a member of our organization.

If the project is approved, I understand that the City will enter into a contract with the applicant organization to ensure completion of the project as described in the application.

*This section must be completed by the president or the vice-president of the neighborhood organization. If none exists, must be signed by the president or vice president of the Board for the Fiscal Agent- 501(c)3 organization:*

PRESIDENT OR VICE-PRESIDENT	
NAME	
POSITION	
CONTACT NUMBER	
SIGNATURE	
DATE	

PROJECT DESCRIPTION
Briefly describe your project. <i>(If applicable, provide the project location/address.)</i>
Explain how your project benefits the neighborhood.
Explain how your project serves a public purpose, or meets a public need.
Amount being requested.
Please explain the make up of your 50% match.
Name the fiscal agent for this project. <i>(Please provide proof of 501©3 status for the organization named.)</i>